

## **DRAFT**

### Board Meeting Minutes

March 21, 2022 at 6 p.m. at the POA Office

Board Members Present:

Christi Huckabee, President

Lou Turner, Vice President

Rhonda Collins, Secretary

Audrey Phillips, Treasurer

Diane Slaybaugh, Member-at-Large

The meeting was called to order at 6 p.m.

Old Business

Neighborhood Watch committee will be put on hold until bylaws are approved.

Draft bylaw edits were reviewed. Bylaws will be posted on Facebook and website. Property owners may request a copy of draft updated bylaws from office. The bylaws will be available for a minimum of twelve weeks. The board will hold a meeting to review questions and adopt the bylaws.

Kathy will help Audrey with QuickBooks.

The newsletter committee will meet on March 24th.

Facebook and website items are posted as needed.

Rhonda and a volunteer to work on information to be provided to new property owners.

The board agreed not to provide paid mowing services to property owners. There are several individuals and companies who can provide mowing services.

Monies going to road fund are still a priority.

## New Business

Electric bill was discussed.

The board was told that there is a list of outside lights in the office. The list needs to be found. There are twelve lights around office and eighteen in subdivision. Old lights will be changed to LEDs. There are no charges for the LED lights although there will be a \$50 charge for new pole and \$35 to install lights then \$10.18 per month. The water heater temperature needs to be checked and turned down.

Need to figure out how to check property owners from QuickBooks and update.

Reviewed new forms and purchase order form was questioned.

Discussed if insurance was paid and agreed to shop around for insurance costs next year.

Discussed how to handle complaints based on issues.

The marquee needs to be updated with how to receive draft bylaws.

Finance committee meeting will be held on March 22nd.

The Easter event was discussed.

May 7th and 14th are upcoming rentals at community center. It was decided that the community center should be rented no later than fourteen days before the event.

The meeting was adjourned at 8:20 p.m.